

WorkForce West Virginia

Notice To Employees – Unemployment Benefits

Effective July 1, 2025

What is Unemployment?
Unemployment insurance (UI) benefits provide financial assistance to those who have lost their job as a result of a reduction in full-time work. These benefits help cover living expenses while you look for new employment. You can apply for benefits the day after your unemployment ends if your hours are significantly reduced. The claim will be effective starting the Sunday of the week it is filed.

Your UI benefits are payable only by the federal and state government. You will not receive any federal taxes without at least 10% of your state wages without at least one week of taxable pay. If you choose not to have wages taxed, you will be responsible for the full taxable amount at the end of the year.

Total Unemployment
You are considered totally unemployed during any work week you are fully separated from your job and not performing any work for which you are paid or receive compensation.

Partial Unemployment
You are considered partially unemployed if you were working full-time but had your hours reduced due to business operations, equipment breakdown, or similar reasons. You may be eligible for partial unemployment benefits if your earnings are less than your weekly unemployment benefit amount plus \$5.

If your employer participates in the Short-Term Compensation (STC) program, you may be eligible to receive a prorated amount of unemployment benefits based on the reduction in your hours. To qualify for STC, your employer must have an approval plan with WorkForce West Virginia and reduce your hours between 10 and 50 percent of your regular workweek.

If your employer does not participate in the STC program, you should provide your employer with a Low Earnings Report (LER) for the week, showing your gross wages. You must complete your claim portion of the LER and file it with your local office as instructed on the form.

Eligibility Requirements
To be eligible for unemployment benefits, you must have earned at least \$2,000 in gross wages during a 12-month period. Your wages must be reported to the West Virginia Department of Labor and Industry. You must be laid off from a covered employer quarterly immediately before the first day of your benefit period.

- Be able to work and available for full-time work that matches your training or experience.
- Actively seek full-time work by completing at least four job work search activities each week, documenting them, and sending them to the Agency upon request.
- Complete a one-week unpaid waiting period during your benefit year.

Disqualifications
You may be disqualified from receiving unemployment benefits if:

- You quit your job without good cause, and it was not due to fault on the part of your employer.
- You are under final suspension.
- You fail to apply for available suitable work, accept outside work when offered, or return to your customary self-employment when directed.
- You are unemployed due to a labor dispute.
- You receive wages in lieu of benefits or Workers' Compensation for temporary total disability during the week.
- You receive unemployment compensation under the laws of another state or the United States during the week.
- You are training, participating, or preparing to participate in professional sports or athletic events with reasonable assurance of performing such services in the course of employment.
- You are an employee of an educational institution or a service agency for any week of unemployment that starts during a paid educational leave, a holiday or vacation period between two academic years or terms, if your performance in the prior academic year or term, you worked before the holiday or vacation period began, and you have a contract or reasonable assurance that you will perform services in the next academic year or term, or after the holiday/vacation period. Exceptions if you have enough non-school wages in your benefit period to qualify for benefits based on those wages after, you may be entitled to benefits starting the first week of the period.
- You perform services as an alien, unless you are lawfully residing in the United States and have a valid work permit.
- You quit work to attend school or attend school at another educational institution.
- You are unemployed because you or your authorized agent requested vacation at a specified time that forces your employer to suspend operations.
- You receive any annuity, pension, or retirement pay from a base period employer or a related party. If your unemployment is less than your unemployment benefits, your benefits will be reduced by the amount of the annuity, pension, or retirement pay.
- Within the last 12 months, you knowingly made a statement or failed to disclose a material fact to obtain, attempt to obtain, or increase benefits. This can result in a misdemeanor charge, fines, penalties, and disqualification for 90 weeks if convicted and for 52 weeks if not convicted.

The full consequences and length of a disqualification are not explained here.

How Do I Apply for Benefits?
The quickest way to apply is online at www.wv.gov/unemployment. If you're unable to apply online, you can visit the nearest local office. There, you'll have access to computer and staff help to get you claim. If you need a local office, call 1-800-255-0252 (SOS) for assistance. You will be guided through the process and your claim.

- To be eligible, you will need information such as:
- Social Security number
 - Government-issued photo ID
 - Mailing address and phone number
 - Valid email address
 - If in a U.S. citizen, Proof of alien status
 - Employer names, address, and phone numbers
 - Dates and last dates worked for each employer
 - Reason for leaving or no reduction in hours
 - If filing during your last week of work, your gross earnings for that week.

Weekly Certifications
Once your initial claim is filed, you must submit a weekly certification for every week you wish to receive benefits. Weekly certifications can be filed in the same manner as your initial claim—online or in person.

Local Office
The following local office locations are open Monday through Friday:

Beckley	Farmington	Martinsburg	South Branch
Charleston	Greene County	Summers	Waynesburg
Clarksburg	Huntington	Morgantown	Weston
Elkins	Logan	Parkersburg	Wheeling

For More Information
For more information, visit www.wv.gov/unemployment or call the UI help line at 1-800-255-0252.

Unemployment Compensation Benefit Rate Table

Wage Class	Wages in Base Period	Weekly Benefit Rate	Maximum Benefit Rate	Wage Class	Wages in Base Period	Weekly Benefit Rate	Maximum Benefit Rate	Wage Class	Wages in Base Period	Weekly Benefit Rate	Maximum Benefit Rate
1	\$2,000.00 - 2,249.99	24.00	604.00	136	\$21,750.00 - 22,249.99	238.00	6,188.00	271	\$42,750.00 - 42,849.99	452.00	11,302.00
2	2,250.00 - 2,499.99	26.00	656.00	137	22,250.00 - 22,749.99	259.00	6,724.00	272	42,850.00 - 42,949.99	452.00	11,302.00
3	2,500.00 - 2,749.99	27.00	702.00	138	22,750.00 - 23,249.99	241.00	6,296.00	273	42,950.00 - 43,149.99	455.00	11,382.00
4	2,750.00 - 2,999.99	28.00	748.00	139	23,250.00 - 23,749.99	243.00	6,310.00	274	43,150.00 - 43,349.99	458.00	11,462.00
5	3,000.00 - 3,249.99	30.00	780.00	140	23,750.00 - 24,249.99	247.00	6,364.00	275	43,350.00 - 43,549.99	461.00	11,542.00
6	3,250.00 - 3,499.99	30.00	812.00	141	24,250.00 - 24,749.99	247.00	6,420.00	276	43,550.00 - 43,749.99	464.00	11,622.00
7	3,500.00 - 3,749.99	33.00	840.00	142	24,750.00 - 25,249.99	247.00	6,476.00	277	43,750.00 - 43,949.99	467.00	11,702.00
8	3,750.00 - 3,999.99	36.00	868.00	143	25,250.00 - 25,749.99	250.00	6,532.00	278	43,950.00 - 44,149.99	470.00	11,782.00
9	4,000.00 - 4,249.99	36.00	900.00	144	25,750.00 - 26,249.99	250.00	6,588.00	279	44,150.00 - 44,349.99	473.00	11,862.00
10	4,250.00 - 4,499.99	36.00	932.00	145	26,250.00 - 26,749.99	250.00	6,644.00	280	44,350.00 - 44,549.99	476.00	11,942.00
11	4,500.00 - 4,749.99	40.00	1,118.00	146	26,750.00 - 27,249.99	250.00	6,700.00	281	44,550.00 - 44,749.99	479.00	12,022.00
12	4,750.00 - 4,999.99	40.00	1,150.00	147	27,250.00 - 27,749.99	250.00	6,756.00	282	44,750.00 - 44,949.99	482.00	12,102.00
13	5,000.00 - 5,249.99	44.00	1,180.00	148	27,750.00 - 28,249.99	250.00	6,812.00	283	44,950.00 - 45,149.99	485.00	12,182.00
14	5,250.00 - 5,499.99	44.00	1,212.00	149	28,250.00 - 28,749.99	250.00	6,868.00	284	45,150.00 - 45,349.99	488.00	12,262.00
15	5,500.00 - 5,749.99	48.00	1,242.00	150	28,750.00 - 29,249.99	250.00	6,924.00	285	45,350.00 - 45,549.99	491.00	12,342.00
16	5,750.00 - 5,999.99	48.00	1,274.00	151	29,250.00 - 29,749.99	250.00	6,980.00	286	45,550.00 - 45,749.99	494.00	12,422.00
17	6,000.00 - 6,249.99	52.00	1,304.00	152	29,750.00 - 30,249.99	250.00	7,036.00	287	45,750.00 - 45,949.99	497.00	12,502.00
18	6,250.00 - 6,499.99	52.00	1,336.00	153	30,250.00 - 30,749.99	250.00	7,092.00	288	45,950.00 - 46,149.99	500.00	12,582.00
19	6,500.00 - 6,749.99	56.00	1,366.00	154	30,750.00 - 31,249.99	250.00	7,148.00	289	46,150.00 - 46,349.99	503.00	12,662.00
20	6,750.00 - 6,999.99	56.00	1,398.00	155	31,250.00 - 31,749.99	250.00	7,204.00	290	46,350.00 - 46,549.99	506.00	12,742.00
21	7,000.00 - 7,249.99	60.00	1,428.00	156	31,750.00 - 32,249.99	250.00	7,260.00	291	46,550.00 - 46,749.99	509.00	12,822.00
22	7,250.00 - 7,499.99	60.00	1,460.00	157	32,250.00 - 32,749.99	250.00	7,316.00	292	46,750.00 - 46,949.99	512.00	12,902.00
23	7,500.00 - 7,749.99	64.00	1,490.00	158	32,750.00 - 33,249.99	250.00	7,372.00	293	46,950.00 - 47,149.99	515.00	12,982.00
24	7,750.00 - 7,999.99	64.00	1,522.00	159	33,250.00 - 33,749.99	250.00	7,428.00	294	47,150.00 - 47,349.99	518.00	13,062.00
25	8,000.00 - 8,249.99	68.00	1,552.00	160	33,750.00 - 34,249.99	250.00	7,484.00	295	47,350.00 - 47,549.99	521.00	13,142.00
26	8,250.00 - 8,499.99	68.00	1,584.00	161	34,250.00 - 34,749.99	250.00	7,540.00	296	47,550.00 - 47,749.99	524.00	13,222.00
27	8,500.00 - 8,749.99	72.00	1,614.00	162	34,750.00 - 35,249.99	250.00	7,596.00	297	47,750.00 - 47,949.99	527.00	13,302.00
28	8,750.00 - 8,999.99	72.00	1,646.00	163	35,250.00 - 35,749.99	250.00	7,652.00	298	47,950.00 - 48,149.99	530.00	13,382.00
29	9,000.00 - 9,249.99	76.00	1,676.00	164	35,750.00 - 36,249.99	250.00	7,708.00	299	48,150.00 - 48,349.99	533.00	13,462.00
30	9,250.00 - 9,499.99	76.00	1,708.00	165	36,250.00 - 36,749.99	250.00	7,764.00	300	48,350.00 - 48,549.99	536.00	13,542.00
31	9,500.00 - 9,749.99	80.00	1,738.00	166	36,750.00 - 37,249.99	250.00	7,820.00	301	48,550.00 - 48,749.99	539.00	13,622.00
32	9,750.00 - 9,999.99	80.00	1,770.00	167	37,250.00 - 37,749.99	250.00	7,876.00	302	48,750.00 - 48,949.99	542.00	13,702.00
33	10,000.00 - 10,249.99	84.00	1,800.00	168	37,750.00 - 38,249.99	250.00	7,932.00	303	48,950.00 - 49,149.99	545.00	13,782.00
34	10,250.00 - 10,499.99	84.00	1,832.00	169	38,250.00 - 38,749.99	250.00	7,988.00	304	49,150.00 - 49,349.99	548.00	13,862.00
35	10,500.00 - 10,749.99	88.00	1,862.00	170	38,750.00 - 39,249.99	250.00	8,044.00	305	49,350.00 - 49,549.99	551.00	13,942.00
36	10,750.00 - 10,999.99	88.00	1,894.00	171	39,250.00 - 39,749.99	250.00	8,100.00	306	49,550.00 - 49,749.99	554.00	14,022.00
37	11,000.00 - 11,249.99	92.00	1,924.00	172	39,750.00 - 40,249.99	250.00	8,156.00	307	49,750.00 - 49,949.99	557.00	14,102.00
38	11,250.00 - 11,499.99	92.00	1,956.00	173	40,250.00 - 40,749.99	250.00	8,212.00	308	49,950.00 - 50,149.99	560.00	14,182.00
39	11,500.00 - 11,749.99	96.00	1,986.00	174	40,750.00 - 41,249.99	250.00	8,268.00	309	50,150.00 - 50,349.99	563.00	14,262.00
40	11,750.00 - 11,999.99	96.00	2,018.00	175	41,250.00 - 41,749.99	250.00	8,324.00	310	50,350.00 - 50,549.99	566.00	14,342.00
41	12,000.00 - 12,249.99	100.00	2,048.00	176	41,750.00 - 42,249.99	250.00	8,380.00	311	50,550.00 - 50,749.99	569.00	14,422.00
42	12,250.00 - 12,499.99	100.00	2,080.00	177	42,250.00 - 42,749.99	250.00	8,436.00	312	50,750.00 - 50,949.99	572.00	14,502.00
43	12,500.00 - 12,749.99	104.00	2,110.00	178	42,750.00 - 43,249.99	250.00	8,492.00	313	50,950.00 - 51,149.99	575.00	14,582.00
44	12,750.00 - 12,999.99	104.00	2,142.00	179	43,250.00 - 43,749.99	250.00	8,548.00	314	51,150.00 - 51,349.99	578.00	14,662.00
45	13,000.00 - 13,249.99	108.00	2,172.00	180	43,750.00 - 44,249.99	250.00	8,604.00	315	51,350.00 - 51,549.99	581.00	14,742.00
46	13,250.00 - 13,499.99	108.00	2,204.00	181	44,250.00 - 44,749.99	250.00	8,660.00	316	51,550.00 - 51,749.99	584.00	14,822.00
47	13,500.00 - 13,749.99	112.00	2,234.00	182	44,750.00 - 45,249.99	250.00	8,716.00	317	51,750.00 - 51,949.99	587.00	14,902.00
48	13,750.00 - 13,999.99	112.00	2,266.00	183	45,250.00 - 45,749.99	250.00	8,772.00	318	51,950.00 - 52,149.99	590.00	14,982.00
49	14,000.00 - 14,249.99	116.00	2,296.00	184	45,750.00 - 46,249.99	250.00	8,828.00	319	52,150.00 - 52,349.99	593.00	15,062.00
50	14,250.00 - 14,499.99	116.00	2,328.00	185	46,250.00 - 46,749.99	250.00	8,884.00	320	52,350.00 - 52,549.99	596.00	15,142.00
51	14,500.00 - 14,749.99	120.00	2,358.00	186	46,750.00 - 47,249.99	250.00	8,940.00	321	52,550.00 - 52,749.99	599.00	15,222.00
52	14,750.00 - 14,999.99	120.00	2,390.00	187	47,250.00 - 47,749.99	250.00	8,996.00	322	52,750.00 - 52,949.99	602.00	15,302.00
53	15,000.00 - 15,249.99	124.00	2,420.00	188	47,750.00 - 48,249.99	250.00	9,052.00	323	52,950.00 - 53,149.99	605.00	15,382.00
54	15,250.00 - 15,499.99	124.00	2,452.00	189	48,250.00 - 48,749.99	250.00	9,108.00	324	53,150.00 - 53,349.99	608.00	15,462.00
55	15,500.00 - 15,749.99	128.00	2,482.00	190	48,750.00 - 49,249.99	250.00	9,164.00	325	53,350.00 - 53,549.99	611.00	15,542.00
56	15,750.00 - 15,999.99	128.00	2,514.00	191	49,250.00 - 49,749.99	250.00	9,220.00	326	53,550.00 - 53,749.99	614.00	15,622.00
57	16,000.00 - 16,249.99	132.00	2,544.00	192	49,75						